



## NEW CLIENT INFORMATION FORM

### Business

Company Name: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### Invoices

*Who do invoices get sent to?*

Billing Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Payment Method?  Check  Credit/Debit

If you would like your card to be saved in our system please call us at: **800-755-9295 (option 1)**

### Reports

*Who do test results get sent to?*

Name \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Would you like web access to reports?  If checked provide password \_\_\_\_\_

Project name \_\_\_\_\_

In order to stay with our Green Initiatives, unless you need hard copy results they will be emailed.

### Sample Container Orders

*Who do the sample containers get shipped to?*

Containers Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_